

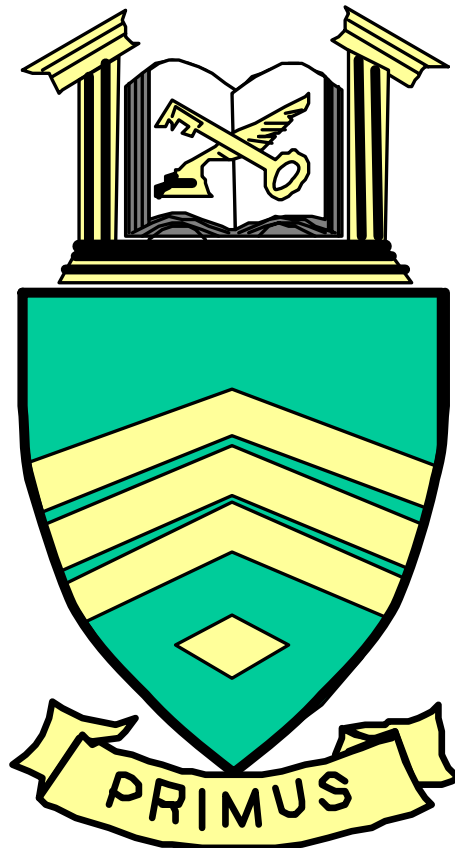
U.S. ARMY SERGEANTS MAJOR ACADEMY (FSC-TATS)

L652

OCT 03

DRILL AND CEREMONIES

TRAINING SUPPORT PACKAGE



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TRAINING SUPPORT PACKAGE (TSP)

TSP Number / Title	L652 / Drill and Ceremonies
Effective Date	01 Oct 2003
Supersedes TSP(s) / Lesson(s)	L652, Drill and Ceremonies, APR 00
TSP Users	400-FSC 521-SQIM, Phase II 400-FSC 521-SQIM, Phase II, (DL)
Proponent	The proponent for this document is the Sergeants Major Academy.
Improvement Comments	<p>Users are invited to send comments and suggested improvements on DA Form 2028, <i>Recommended Changes to Publications and Blank Forms</i>. Completed forms, or equivalent response, will be mailed or attached to electronic e-mail and transmitted to:</p> <p>COMDT USASMA ATTN ATSS D BLDG 11291 BIGGS FIELD FORT BLISS TX 79918-8002</p> <p>Telephone (Comm): (915) 568-8875 Telephone (DSN): 978-8875 e-mail: atss-dcd@bliss.army.mil</p>
Security Clearance / Access	Unclassified
Foreign Disclosure Restrictions	This product/publication has been reviewed by the product developers in coordination with the USASMA foreign disclosure authority. This product is releasable to students from all requesting foreign countries without restrictions.

PREFACE

Purpose

This Training Support Package provides the instructor with a standardized lesson plan for presenting instruction for:

Task Number

Task Title

400-022-6005

Conduct Company Drill

**This TSP
Contains**

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Drill and Ceremonies (FSC RESIDENT)
L652 / Version 1
01 Oct 2003

SECTION I. ADMINISTRATIVE DATA

All Courses Including This Lesson	<u>Course Number</u> 400-521 SQIM	<u>Version</u> 1	<u>Course Title</u> First Sergeant Course - The Army Training System (FSC - TATS)														
Task(s) Taught (*) or Supported	<u>Task Number</u> 400-022-6005 (*)	<u>Task Title</u> Conduct Company Drill															
Reinforced Task(s)	<u>Task Number</u> 400-022-6407	<u>Task Title</u> Conduct Military Ceremonies															
Academic Hours	<p>The academic hours required to teach this lesson are as follows:</p> <table style="margin-left: auto; margin-right: auto;"> <tr> <td></td> <td style="text-align: center;"><u>Resident</u></td> </tr> <tr> <td></td> <td style="text-align: center;"><u>Hours/Methods</u></td> </tr> <tr> <td></td> <td style="text-align: center;">10 mins /Conference / Discussion</td> </tr> <tr> <td></td> <td style="text-align: center;">1 hr 40 mins /Practical Exercise (Performance)</td> </tr> <tr> <td>Test</td> <td style="text-align: center;">0 hrs</td> </tr> <tr> <td>Test Review</td> <td style="text-align: center;">0 hrs</td> </tr> <tr> <td colspan="2" style="border-top: 1px solid black;">Total Hours: 2 hrs</td> </tr> </table>				<u>Resident</u>		<u>Hours/Methods</u>		10 mins /Conference / Discussion		1 hr 40 mins /Practical Exercise (Performance)	Test	0 hrs	Test Review	0 hrs	Total Hours: 2 hrs	
	<u>Resident</u>																
	<u>Hours/Methods</u>																
	10 mins /Conference / Discussion																
	1 hr 40 mins /Practical Exercise (Performance)																
Test	0 hrs																
Test Review	0 hrs																
Total Hours: 2 hrs																	
Test Lesson Number	<u>Hours</u> Testing (to include test review)	<u>Lesson No.</u> N/A															
Prerequisite Lesson(s)	<u>Lesson Number</u> L651	<u>Lesson Title</u> Drill and Ceremony Review															
Clearance Access	Security Level: Unclassified Requirements: There are no clearance or access requirements for the lesson.																
Foreign Disclosure Restrictions	This product/publication has been reviewed by the product developers in coordination with the USASMA foreign disclosure authority. This product is releasable to students from all requesting foreign countries without restrictions.																
References	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 25%;"><u>Number</u></th> <th style="width: 35%;"><u>Title</u></th> <th style="width: 15%;"><u>Date</u></th> <th style="width: 25%;"><u>Additional Information</u></th> </tr> <tr> <td>FM 22-5</td> <td>DRILL AND CEREMONIES</td> <td>08 Dec 1986</td> <td></td> </tr> </table>			<u>Number</u>	<u>Title</u>	<u>Date</u>	<u>Additional Information</u>	FM 22-5	DRILL AND CEREMONIES	08 Dec 1986							
<u>Number</u>	<u>Title</u>	<u>Date</u>	<u>Additional Information</u>														
FM 22-5	DRILL AND CEREMONIES	08 Dec 1986															

Student Study Assignments	Before class--					
	<ul style="list-style-type: none"> Read Chapters 7, 9 and Appendix C, FM 22-5. 					
	During class--					
	<ul style="list-style-type: none"> Participate in class discussion and practical exercise. 					
	After class--					
	<ul style="list-style-type: none"> Turn in recoverable materials. 					
Instructor Requirements	1:14, FSC graduate, served as a 1SG, ITC, SGITC, and VTT-ITC (VTT only) qualified. 1:16, at USASMA VTT site for Distance Learning (DL).					
Additional Support Personnel Requirements	<u>Name</u>	<u>Stu Ratio</u>	<u>Qty</u>	<u>Man Hours</u>		
	One site coordinator at each VTT site to operate the TNET equipment and coordinate classroom instruction. Must be FSC grad, served as 1SG, ITC, and SGITC qualified. (Enlisted)	1:16	1	2 hrs		
Equipment Required for Instruction	<u>ID Name</u>	<u>Stu Ratio</u>	<u>Instr Ratio</u>	<u>Spt</u>	<u>Qty</u>	<u>Exp</u>
	6730-00-577-4813 SCREEN PROJECTION: BM-10	1:14	1:1	No	1	No
	702101T134520 DELL CPU, MONITOR, MOUSE, KEYBOARD	14:14	1:1	No	1	No
	FSC-1 TNET COMMUNICATIONS EQUIPMENT SUITE (VTT LESSON ONLY)	1:16	1:1	No	1	No
	441-06 INFOCUS LCD PROJECTOR	1:14	1:1	No	1	No
	FSC-2 TNET ROOM EQUIPMENT SUITE (VTT LESSON ONLY)	1:16	1:1	No	1	No
	FSC-3 TNET AUDIO/VIDEO LINKAGE EQUIPMENT (VTT LESSON ONLY)	1:16	1:1	No	1	No
	SOFTWARE-1 WINDOWS OS, MICROSOFT INTERNET EXPLORER, MSOFFICE, FTP SITE SOFTWARE	14:14	1:1	No	1	No
	7110-00-T81-1805 DRY ERASE BOARD	1:14	1:1	No	1	No
	SNV1240262544393 36 - INCH COLOR MONITOR W/REMOTE CONTROL AND LUXOR STAND	1:14	1:1	No	1	No
	* Before Id indicates a TADSS					

**Materials
Required****Instructor Materials:**

- VGTs: 1.
- TSP.
- FM 22-5 (1 per student).

Student Materials:

- Pen or pencil and writing paper.
- All reference material issued for this lesson.

**Classroom,
Training Area,
and Range
Requirements**

CLASSROOM XXI WITH T-NET CAPABILITY (VTT)
CLASSROOM, GENERAL PURPOSE, 600 SF, 16 PN
PARADE FIELD OR DRILL FIELD

**Ammunition
Requirements**

<u>Id</u>	<u>Name</u>	<u>Exp</u>	<u>Stu Ratio</u>	<u>Instr Ratio</u>	<u>Spt Qty</u>
None					

**Instructional
Guidance**

NOTE: Before presenting this lesson, instructors must thoroughly prepare by studying this lesson and identified reference material.

Before class--

- Read all TSP material.
- Issue FM 22-5 and PE-1.

During class--

- Cover all learning objectives.
- Conduct this lesson IAW this TSP.
- The DL (VTT) instructor will select an appropriate site before asking a student a question.

After class--

- Collect recoverable material.
- Report any lesson discrepancies to the Senior Instructor.

**Proponent
Lesson Plan
Approvals**

<u>Name</u>	<u>Rank</u>	<u>Position</u>	<u>Date</u>
Colyer, Donald J.	GS09	Training Specialist	
Graham, Kevin L.	MSG	Course Chief, FSC	
Gratton, Steven M.	SGM	Chief, Functional Courses	
Mays, Albert J.	SGM	Chief, CDDD	

SECTION II. INTRODUCTION

Method of Instruction: <u>Conference / Discussion</u>
Technique of Delivery: <u>Small Group Instruction (SGI)</u>
Instructor to Student Ratio is: <u>1:14</u>
Time of Instruction: <u>5 mins</u>
Media: <u>None</u>

Motivator

Camera: Main camera on the instructor. Ask each Distance Learning site if they are prepared for training.

Research of military history reveals that armies throughout the world participated in some form of drill. The primary value of this drill was to prepare the troops for battle. For the most part, the drill procedures practiced were identical to the tactical maneuvers employed on the battlefield. Today the purpose of drill is to enable a first sergeant to move his unit from one place to another in an orderly manner. Drill also aids the first sergeant in disciplinary training by instilling habits of precision and response to leaders' orders. It also provides a means, through ceremonies, of enhancing the morale of troops, developing the spirit of cohesion, and presenting traditional, interesting, and well-executed military parades. It provides for the development of all soldiers in the practice of commanding troops.

Terminal Learning Objective

NOTE: Inform the students of the following Terminal Learning Objective requirements. At the completion of this lesson, you [the student] will:

Action:	Conduct unit level drill and ceremonies.
Conditions:	As a first sergeant, in a classroom or parade field environment, given FM 22-5, practical exercise checklist.
Standards:	Conduct unit level manual of the guidon, change of command, and an in-ranks inspection; acting in any or all of the company level key leadership positions, IAW FM 22-5 and the practical exercise checklist with 100% accuracy.

Safety Requirements

None

Risk Assessment Level

Low

**Environmental
Considerations**

NOTE: It is the responsibility of all soldiers and DA civilians to protect the environment from damage.

Evaluation

None

**Instructional
Lead-In**

None

SECTION III. PRESENTATION

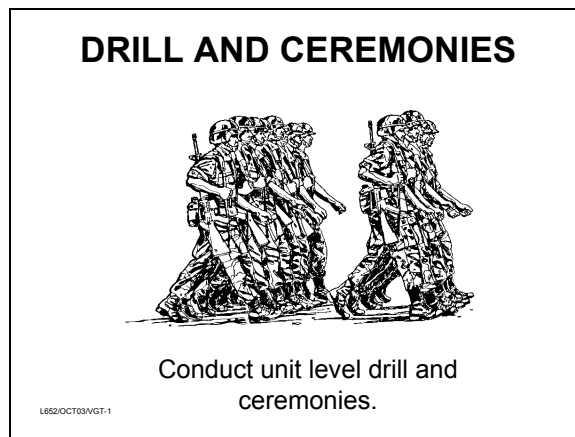
NOTE: Inform the students of the Enabling Learning Objective requirements.

A. ENABLING LEARNING OBJECTIVE

ACTION:	Conduct Manual of the Guidon.
CONDITIONS:	As a first sergeant, in a classroom or parade field environment, given FM 22-5 and practical exercise checklist.
STANDARDS:	Conduct a manual of the guidon; acting in any or all of the company level key leadership positions, IAW FM 22-5 and the practical exercise checklist with 100% accuracy.

1. Learning Step / Activity 1. Conduct Manual of the Guidon
Method of Instruction: Practical Exercise (Performance)
Technique of Delivery: Small Group Instruction (SGI)
Instructor to Student Ratio: 1:14
Time of Instruction: 20 mins
Media: VGT-1 and PE-1

SHOW VGT-1, DRILL AND CEREMONIES (During set up time).



NOTE: Explain to the students that the next 20 minutes is for them to conduct Manual of the Guidon (Situation 1, Requirement A). The students should rotate into either the First Sergeant, or guidon bearer position. The assigned class leader will ensure that as many of the students, as time allows, participate in this activity. Each D/L site must coordinate a training site. In the classroom environment, the instructor will ensure that the students accomplish the PE.

REMOVE VGT-1

B. ENABLING LEARNING OBJECTIVE

ACTION:	Conduct a Change of Command Ceremony.
CONDITIONS:	As a first sergeant, in a classroom or parade field environment, given FM 22-5 and practical exercise checklist.
STANDARDS:	Conduct a change of command ceremony; acting in any or all of the company level key leadership positions, IAW FM 22-5 and the practical exercise checklist with 100% accuracy.

1. Learning Step / Activity 1. Change of Command

Method of Instruction: Practical Exercise (Performance)

Technique of Delivery: Small Group Instruction (SGI)

Instructor to Student Ratio: 1:14

Time of Instruction: 25 mins

Media: PE-1

NOTE: Explain to the students that the next 25-minutes is for them to conduct a change of command ceremony (Situation 1, Requirement B). The students should rotate into the primary leadership positions of commander, executive officer, platoon leaders, platoon sergeants, and guidon bearer. The assigned class leader will ensure that as many of the students, as time allows, participate in this activity. Each D/L site must coordinate a training site. In the classroom environment, the instructor will ensure that the students accomplish the PE.

NOTE: Break Time: 00:50 to 1:00.

C. ENABLING LEARNING OBJECTIVE

ACTION:	Conduct an In-Ranks Inspection.
CONDITIONS:	As a first sergeant, in a classroom or parade field environment, given FM 22-5 and practical exercise checklist.
STANDARDS:	Conduct an in-ranks inspection; acting in any or all of the company level key leadership positions, IAW FM 22-5 and the practical exercise checklist with 100% accuracy.

1. Learning Step / Activity 1. In-Ranks Inspection
Method of Instruction: Practical Exercise (Performance)
Technique of Delivery: Small Group Instruction (SGI)
Instructor to Student Ratio: 1:14
Time of Instruction: 45 mins
Media: PE-2

NOTE: Explain to the students that the next 45 minutes is for them to conduct an in-ranks inspection (Situation 2, Requirements A, B, and C). The students should rotate into the primary leadership positions of commander, executive officer, platoon leaders, platoon sergeants, and guidon bearer. The assigned class leader will ensure that as many of the students, as time allows, participate in this activity. Each D/L site must coordinate a training site. In the classroom environment, the instructor will ensure that the students accomplish the PE.

SECTION IV. SUMMARY

Method of Instruction: <u>Conference / Discussion</u>
Technique of Delivery: <u>Small Group Instruction (SGI)</u>
Instructor to Student Ratio is: <u>1:14</u>
Time of Instruction: <u>5 mins</u>
Media: <u>None</u>

Check on Learning

Practical Exercise 1 serves as the check on learning for this TSP.

Review / Summarize Lesson

The manner in which your company conducts formations reflects directly on the state of discipline and esprit possessed by your unit. A good rule to remember is not to have a formation just for the sake of having a formation. However, when you do conduct formations, ensure that they are proper in every aspect. Well-conducted formations have a way of instilling a sense of pride and discipline in your soldiers and NCOs alike. If you conduct formations properly, chances are your unit will function proficiently in other areas as well.

SECTION V. STUDENT EVALUATION

**Testing
Requirements**

NOTE: Describe how the student must demonstrate accomplishment of the TLO. Refer student to the Student Evaluation Plan.

None

**Feedback
Requirements**

NOTE: Feedback is essential to effective learning. Schedule and provide feedback on the evaluation and any information to help answer students' questions about the test. Provide remedial training as needed.

None

Enabling Learning Objective A

Learning Step 1

VGT-1, Title Slide

DRILL AND CEREMONIES



Conduct unit level drill
and ceremonies.

L652/OCT03/VGT-1

Appendix B Test(s) and Test Solution(s) (N/A)

PRACTICAL EXERCISE SHEET PE-1

Title	Drill and Ceremonies						
Lesson Number/Title	L652 version 1 / Drill and Ceremonies (FSC RESIDENT)						
Introduction	<p>The primary value of drill and ceremonies is to prepare troops for battle. Drill and ceremonies enables commanders to quickly move their forces from one point to another, mass their forces into a battle formation that affords maximum firepower, and maneuver those forces as the situation develops.</p>						
Motivator	<p>The manner in which your company conducts formations reflects directly on the state of discipline and esprit possessed by your unit. As a first sergeant, it is imperative that you pay special attention to ensure that your unit conducts all drill and ceremonies properly. Remember that well-conducted formations have a way of instilling a sense of pride and discipline in your soldiers and NCOs alike.</p>						
Terminal Learning Objective	<p>NOTE: The instructor should inform the students of the following Terminal Learning Objective covered by this practical exercise.</p> <p>At the completion of this lesson, you [the student] will:</p> <table><tr><td>Action:</td><td>Conduct unit level drill and ceremonies.</td></tr><tr><td>Conditions:</td><td>As a first sergeant, in a classroom or parade field environment, given FM 22-5, and practical exercise checklist.</td></tr><tr><td>Standards:</td><td>Conduct unit level manual of the guidon, change of command, and an in-ranks inspection; acting in any or all of the company level key leadership positions, IAW FM 22-5, and the practical exercise checklist with 100% accuracy.</td></tr></table>	Action:	Conduct unit level drill and ceremonies.	Conditions:	As a first sergeant, in a classroom or parade field environment, given FM 22-5, and practical exercise checklist.	Standards:	Conduct unit level manual of the guidon, change of command, and an in-ranks inspection; acting in any or all of the company level key leadership positions, IAW FM 22-5, and the practical exercise checklist with 100% accuracy.
Action:	Conduct unit level drill and ceremonies.						
Conditions:	As a first sergeant, in a classroom or parade field environment, given FM 22-5, and practical exercise checklist.						
Standards:	Conduct unit level manual of the guidon, change of command, and an in-ranks inspection; acting in any or all of the company level key leadership positions, IAW FM 22-5, and the practical exercise checklist with 100% accuracy.						
Safety Requirements	None						
Risk Assessment Level	Low						
Environmental Considerations	None						
Evaluation	<ul style="list-style-type: none">• This is not a graded exercise. The instructor/DL coordinator will allow individual and group feedback during the After Action Review (AAR).• The time allotted for this practical exercise will allow you to perform the exercise to standard.						

**Instructional
Lead-In**

This practical exercise will help you correctly perform drill and ceremonies.

**Resource
Requirements****Instructor Materials:**

None.

Student Materials:

- Guidon.
 - Inspection Checklist.
-

**Special
Instructions**

Refer to the situations below and follow the instructions contained in the requirements for situations 1 and 2 for completion of this practical exercise.

Procedures

1. Instructors/DL coordinators assign the following positions to students on a rotating basis:
 - a. Company Commander.
 - b. Executive Officer.
 - c. First Sergeant.
 - d. Platoon leaders (Depending on class size).
 - e. Platoon Sergeants (Depending on class size).
 - f. Squad Leaders (Depending on class size).
 - g. Guidon Bearer.
2. SITUATION 1: Your commander's change of command ceremony is in one week. You must form the company and rehearse for the change of command ceremony.
 - a. REQUIREMENT: Train your company guidon bearer on all required movement (paragraphs C-2 thru C-7) in accordance with FM 22-5, Appendix C. Groups have 20 minutes to complete this requirement.
 - b. REQUIREMENT: Perform a company change of command in accordance with FM 22-5. Groups have 25 minutes to complete this requirement.
3. SITUATION 2: You are the new First Sergeant for Company C, 3/60 Infantry. Your commander wants to conduct an in-ranks inspection tomorrow. You decide to conduct an in-ranks inspection before the commander's. Groups have 45 minutes to complete the following requirements.
 - a. REQUIREMENT: Form the company without officers and conduct an in-ranks inspection in accordance with FM 22-5.
 - b. REQUIREMENT: Form the company with officers and conduct an in-ranks inspection in accordance with FM 22-5.
 - c. REQUIREMENT: Participate in AARs as directed by the instructor/DL.

**Feedback
Requirements**

None.

HANDOUTS FOR LESSON 1: L652 version 1

Terminal Learning Objective

Handout, Advance Sheet

This Appendix Contains

This appendix contains the items listed in this table--

Title/Synopsis	Pages
SH-1, Advance Sheet	SH-1-1
SH-2, Performance Checklists	SH-2-1 thru SH-2-3

Student Handout 1

Advance Sheet

Lesson Hours This lesson consists of two hours of small group instruction.

Overview The objective of this lesson is to familiarize you with the purpose of drill. The purpose of drill is to enable a first sergeant to move his/her unit from one place to another in an orderly manner. Drill also aids by instilling habits of precision and response to leader's orders. This lesson will provide a means, through ceremonies, of enhancing the morale of troops, developing the spirit of cohesion, and presenting traditional, interesting and well-executed military parades.

Learning Objective Terminal Learning Objective (TLO).

Action:	Conduct unit level drill and ceremonies.
Conditions:	As a first sergeant, in a classroom, given FM 22-5.
Standards:	Conducted unit level drill and ceremonies IAW FM 22-5.

ELO A Conduct manual of the guidon.
ELO B Conduct a change of command ceremony.
ELO C Conduct an in-ranks inspection.

Assignment The student assignments for this lesson are:

- Read FM 22-5, Chapters 7, 9, and Appendix C, before class.
- Participate in practical exercises during class.

Additional Subject Area Resources None

Bring to Class

- Pen or pencil and writing paper.
- All reference material received for this lesson.

Student Handout 2

MANUAL OF THE GUIDON PRACTICE EXERCISE CHECKLIST

Action	Guidon Bearer Position	Go/No Go
Unit formation	1 step in front of and 2 (15 inch) left steps to the right of and facing the person forming.	
1SG forms unit	Three steps forward on the command, "Post."	
Facing movement	Raises ferrule 1" off marching surface (bending right elbow slightly) executes movement and lowers the ferrule to the order position keeping staff vertical throughout.	
Unit in marching movement	Faces right, double time to 5 steps forward of and centered on squad leaders of 1 st Plt. (If Commander is at head of formation, executes 2 left steps).	
Order Guidon (position of attention)	Keeps ferrule on marching surface, touching outside of right foot. Holds staff in right hand forming "U" with fingers (extended and joined pointing downward). Right hand and arm behind staff. Staff rested against the hollow of the shoulder.	
Rest positions	On preparatory command, moves right hand up staff until forearm horizontal and grasps staff. On command of execution: thrusts ferrule forward until the arm is fully extended. Note: "At Ease" and "Rest" executed only from "order guidon."	
Carry guidon	On preparatory command for marching, grasps the staff with right hand and raises vertically six inches off marching surface. Simultaneously reaches across body (with forearm horizontal) grasps staff with left hand. Holds staff in position with left hand while sliding right hand down six inches and regrasps. On command of execution, snaps left hand to left side and simultaneously steps off.	
Order Guidon from Carry Guidon	Lets the staff slide through the right hand until the ferrule touches the marching surface.	
Raised Guidon	On preparatory command, raises guidon vertically with the right hand and simultaneously moves the left hand across the body until the right hand is in line with the right shoulder (elbow into side). Holds this position until the command of execution.	
Present Guidon	On preparatory command executes raised guidon. On command of execution, lowers guidon to the horizontal position resting under the armpit. Returns left hand to side sharply.	
Salute	Moves left hand sharply so the first joint of the forefinger is touching the staff with thumb and fingers extended and joined (palm down, wrist straight, forearm horizontal).	

IN RANKS INSPECTION

PRACTICE EXERCISE

CHECKLIST

Action	Position	Go/No Go
Form the Company #1	1SG positioned 9 steps in front of and faces the line where the front rank of each platoon will form. Commands "Fall In" or (at close interval), "Fall in."	
Form the Company #2	When all PSG are facing the 1SG, commands "Post" faces about and moves 3 steps forward. (Guidon bearer and PSGs move 3 steps forward on command). 1SG faces about.	
Prepare for inspection	1SG Directs "Prepare for Inspection". PSGs face about, open ranks and align platoons. When all PSGs are facing front, commands "At Ease."	
Inspection	a. 1SG inspects Guidon Bearer, executes half left in marching the right flank platoon (PSG commands over right shoulder, "PLT, attention" 1SG halts directly in front of PSG. PSG reports (saluting), "1SG, the platoon is ready for inspection. 1SG returns salute and inspects the PSG.	
	b. 1SG directs PSG to lead through the inspection, faces half left (in marching) and halts directly in front of the 1 st squad leader (PSG halts in front of 2 nd person in 1 st squad and commands "2 nd , 3 rd , 4 th squads At Ease."	
	c. Executes proper movements during troop inspection.	
	d. After 1SG inspects the last soldier in the rank, PSG hesitates to allow 1SG to precede him. 1SG inspects rear of rank. (PSG commands next squad to attention).	
	e. 1SG halts in front of 2 nd squad leader, PSG commands previous squad to "At Ease". Continues through the last squad.	
	f. When the 1SG completes the inspection of the platoon, the PSG commands the platoon to Attention ("Platoon, Attention") and overtakes the 1SG en route back to the front of the PLT (6 steps in front of and centered), exchanges salutes with the 1SG. The 1SG faces to the right (in marching) and moves to the next platoon. PSG faces about, commands "close ranks, march" and "at ease" then faces about and executes at ease.	
	g. When the 1SG completes company inspection, returns to post at center of company and commands attention ("Company, Attention"). Then dismisses the company.	
NOTE:	Follow steps above for commander's inspection, demonstrating the appropriate positions for the 1SG, the XO, the Plt Ldr, and the PSG.	

CHANGE OF COMMAND CEREMONY

PRACTICE EXERCISE

CHECKLIST

Note: Company is formed and inspected. Modify to fit available assets.

Action By	Position	Go/No Go
1SG	Moves from rear of reviewing party by the most direct route and halts directly in front of the Guidon.	
Outgoing Commander	4 steps in front of Guidon.	
Incoming Commander	Outgoing commander's right.	
Bn Commander	Between old and new commander.	
Old/New commander	Take one-step forward, executes facing movements to face each other.	
1SG	Takes Guidon (right hand above left), faces about.	
Narrator	Reads assumption of command order.	
1SG	Steps forward, presents guidon to outgoing commander.	
Outgoing commander	Grasps guidon with left hand above right, passes guidon to Bn Commander.	
Bn commander	Grasps guidon with right hand above left passes guidon to incoming commander.	
Incoming commander	Grasps guidon with left hand above right, passes guidon to 1SG.	
1SG	Grasps guidon with right hand above left faces about and passes guidon-to-guidon bearer.	
Both commanders	As the 1SG faces about, execute facing movements back to original direction (facing the colors).	
1SG	Faces about and returns to post behind reviewing party.	
Note:	The finial of the guidon remains to the outside of the Square while being passed during the ceremony.	